Instructions for writing your Abstract for the 20th International Students Summit (ISS)

Tokyo University of Agriculture has been hosting International Student Summit (ISS) on Food, Agriculture and Environment since 2001. Each year, students from participating universities meet and decide the theme of the following ISS. Participants in the 19th ISS agreed that the theme for the 20th (2021) ISS will be "Linking Actions, Research and Education in Agriculture Value Chains to Achieve Environmental, Social and Economic Sustainability". However, due to the unprecedented circumstances brought about by the pandemic, the 20th ISS will be held exclusively online.

1.   Writing your Abstract

We invite you, as a representative student of your university, to present your current research, project, or other initiatives **related to the ISS theme of this year** to have meaningful discussions with other students and scholars from around the world about student actions or activities in the field of Food, Agriculture, and Environment. The abstract and the presentation may include (but not limited to) the following ideas:

- What challenges does your community face in the food, agricultural, and environmental sectors?
- What have you done to address these challenges (e.g. implementation of a program or activity)?
- What are the social, economic, and environmental implications of these programs or activities?
- How are other youth involved in these programs or activities? What motivates them?
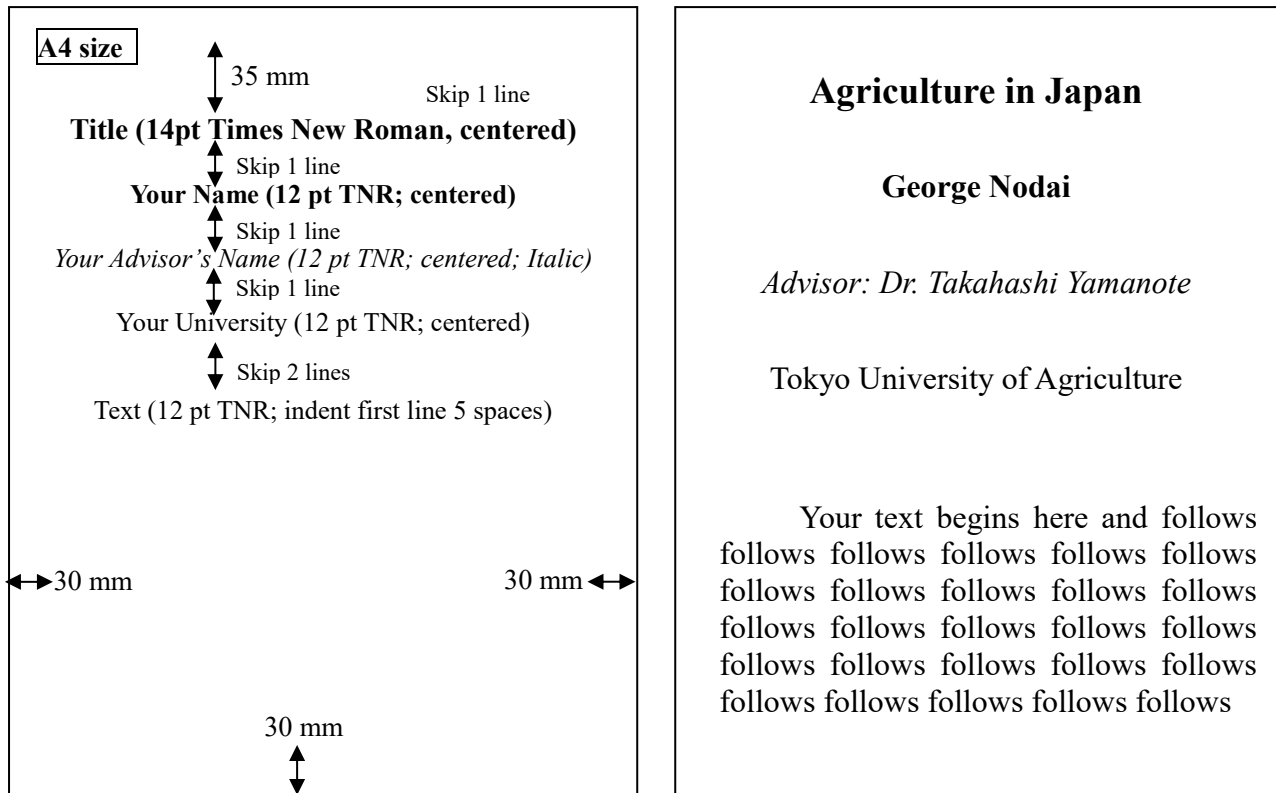- Do you have any difficulties to promote your activities? How could these activities be expanded and sustained?

Please have a faculty advisor guide you through the preparation of your abstract and presentation.

Please use the following checklist to ensure proper completion and submission of your abstract.

☐ **Abstracts** (**2-3 pages A4 size**) should be submitted **no later than June 14, 2021 (Japan time)**.

☐ Use **Microsoft Word**.

☐ **Single-space** your abstract.

☐ Use **Times New Roman** font for all text. Set the size of the title to **14 points**; your name, university, and main text should be **12 points**. Center the **title of your paper** on the first line; skip one line and type **your name** centered on the third line followed by the name of your instructor, then write the **name of your university, faculty, department and/or laboratory** centered below your faculty advisor's name.

☐ You **MUST** provide citations for all external material (e.g., journal articles, newspapers, government publications, online sources) used in your paper. **Citations should follow American Psychological Association (APA) format**.

As in any academic or professional paper, you must provide the citation information clearly when you cite others' work. Failing to do so will be considered **plagiarism**.

[Example]

| A4 size | Agriculture in Japan |

A4 size

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Skip 1 line

Title (14pt Times New Roman, centered)

↕ Skip 1 line

Your Name (12 pt TNR; centered)

↕ Skip 1 line

Your Advisor's Name (12 pt TNR; centered; Italic)

↕ Skip 1 line

Your University (12 pt TNR; centered)

↕ Skip 2 lines

Text (12 pt TNR; indent first line 5 spaces)

↔ 30 mm   30 mm ↔

30 mm ↕

Agriculture in Japan

George Nodai

Advisor: Dr. Takahashi Yamanote

Tokyo University of Agriculture

     Your text begins here and follows

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2.   Requirements to get certificate accreditation for the Online 20th ISS

All participant students of the 20th ISS will get certifications provided they have completed tasks including, but not limited to:

➤ submission of all required documents (e.g., 2-3 pages A4-size extended abstract, self-introduction PowerPoint and presentation video),

➤ watch of all uploaded on-demand videos of his/her assigned group,

➤ attendance of the Pre-Summit on July 17th,

➤ watch of all uploaded on-demand videos from other groups,

➤ attendance of the online symposium on the 130th anniversary of Tokyo NODAI on September 14th,

➤ attendance of the session of assigned group during the ISS week on September 15th or 16th,

➤ active participation into discussions through meaningful comments and questions.

Note: Undergraduate students can get two academic credits from Tokyo NODAI if they have fulfilled all requirements.